

ST. JOSEPH'S EVENING COLLEGE (AUTONOMOUS)

II SEMESTER BBA EXAMINATIONS - APRIL 2019

CORPORATE ADMINISTRATION

Duration: 2.5 Hours

Max. Marks: 70

SECTION - A

I) Answer any TEN of the following questions. (10x3=30)

1. Briefly write any two advantages of Equity Shares.
2. What is Memorandum of Association?
3. What is Quorum?
4. What do you mean by statement of lieu of prospectus?
5. Name the types of Promoters.
6. Give the meaning of Winding up of a Company.
7. What is Secured Debenture?
8. Give the meaning of Extra Ordinary General Meeting
9. Who is a Company Secretary?
10. Who is an Official Liquidator?
11. Give the meaning of a Motion.
12. What are Holding Companies?

SECTION - B

II) Answer any FOUR of the following questions. (4x5=20)

13. Distinguish between MOA and AOA.
14. Discuss the functions of a Promoter.
15. What are the merits and demerits of a debenture?
16. What are the essentials for a Valid Meeting?
17. State the Statutory Duties of a Company Secretary.
18. What is Resolution? Explain the different types of Resolutions.

SECTION - C

III) Answer any TWO of the following questions. (2x10=20)

19. Discuss various stages in the formation of a Joint Stock Company.
20. Why Preference share is called a hybrid security? Explain.
21. Explain the various types of Secretaries.
22. Explain various modes of Winding up of a Company.